
credit & history check

Posted by Brian - 2007/07/23 16:34

I have a client that wants to do a background check on all new hires. Can someone share some language?

Want a release for employment, credit and criminal check and anything else you can recommend.

Thx.

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Re:credit & history check

Posted by Samantha - 2007/08/01 03:01

Here is some language:

Release of Credit Information

Pursuant to the U.S. Fair Credit Reporting Act, as amended, 15 USC 1681 et seq., notice is hereby given that the _____ LLC ("Employer") may obtain a consumer credit report regarding the Applicant or Employee and may use this report in making employment decisions that affect the Applicant or Employee.

The Applicant/Employee authorizes the Employer to obtain a consumer credit report regarding the Applicant/Employee from a consumer reporting agency pursuant to the U.S. Fair Credit Reporting Act, as amended, 15 USC 1681 et seq.

AUTHORIZATION TO RELEASE INFORMATION AND COPY RECORDS

Name of previous employer:

Name of applicant:

Address:

Social Security number:

In connection with my application for employment, I authorize _____ (Prior employer) to furnish _____, LLC with any and all information that may be requested regarding me and to allow them or any person appointed by them to examine or photocopy any records that you may have in my file or files. I specifically release from liability any current or former employer, its agents, representatives, employees, officers, or directors for giving such information to _____, LLC.

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